



N.G. Samet S.r.l.s.
Laboratori Selezioni Parti Meccaniche

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INFORMATION ON THE PROCESSING OF PERSONAL DATA

Legislative Decree 30 June 2003 no. 196 (“Code regarding the protection of personal data”) and Regulation (EU) 2016/679 (GDPR)

N.G. SAMET SRLS company (“N.G. SAMET”), based in Livorno, viale Giacomo Leopardi 3, as Data Controller, hereby informs you, according to the applicable national legislation and the European Privacy Regulation no.679/2016 (“GDPR”), about the purposes and the methods of processing of Personal Data.

1. Used Data

N.G. SAMET uses Personal Data (“personal data” or also “data”) such as for example: name, surname, business name, fiscal Code/VAT number, address, e-mail address, telephone number, bank details.

2. Legal basis and purposes of processing

Processing of Personal Data has as legal basis the compliance with contractual obligations and it will be carried out in compliance with current legislation and confidentiality obligations, exclusively for purposes connected and/or instrumental to the execution of the contractual relationship between you and Data Controller – excluding, therefore, any different use or conflicting with your interests, such as:

- a) fulfillment of tax and accounting obligations;
- b) execution of contractual obligations;
- c) duties relating to customer management (personal data administration, contracts, orders, invoices);
- d) obligations relating to the management of suppliers (personal data administration, contracts, orders, invoices);
- e) management of litigation (contractual breaches, judicial disputes);
- f) measurement of customer satisfaction;
- g) statistical analysis, also for marketing purposes.

3. Method of processing

Personal Data processing is realized by means of the operations indicated in the art.4 no.2 GDPR and precisely: collection, registration, organization, storage, consultation, processing, modification, selection, extraction, comparison, utilization, interconnection, block, communication, deletion and destruction.

Your Personal Data are subjected both papery and electronic/automatized processing, and they are stored in database.

4. Data storage time

Your data will be stored for a time not exceeding that necessary for the purposes for which they were collected or subsequently processed, in compliance with current regulations and legal obligations; it is possible to request the deletion of your data anytime.

5. Data access

Your Data may be made accessible:

- to N.G. Samet's employees and collaborators, as authorized, designed and/or internal managers of the processing;
- to third companies or other subjects (as an indication: credit institutions, professional firms, consultants, insurance companies, expedition companies, etc.) that carry out activities in behalf of N.G. Samet, as external managers of the processing.

6. Data communication

N.G. SAMET can communicate your Data without your express consent for the service purposes:

- to judicial authorities, by their request;
- to all the other subjects to whom is necessary communicate them, by law or by contract, to allow the fulfillment of the purposes described above (for example, credit institutions, professional firms, commercial partners).

These subjects will process Data as independent holders of the processing.

Your Data will not be spread.

7. Data transfer

Data are stored in N.G. Samet's servers located in Livorno (Italy). In case it would transfer the servers to another place extra-UE, N.G. Samet ensure already from now that data transfer will be done in accordance with the provisions of the law.

8. Rights of the interested party

As interested party, you have the right to:

- have the confirm of the existence or not of your Personal Data, even if not registered yet, and request that these data would be made available in a clear and understandable way;
- obtain indications, and eventually, the copy of:
 - a) data origin and category;
 - b) utilization logic, in case your information would be processed with electronic instruments;
 - c) processing finality and method;
 - d) the identification details of the Data Controller and of those responsible;
 - e) subjects or subjects categories to whom your Personal Data could be communicated or that could become aware of;
 - f) the period in which data are stored or the criteria used to determine this period, if possible;
 - g) the existence of an automated decision-making process, profiling included. In this case you can request the logic used, the importance and the expected consequences;
 - h) the existence of adequate guarantees in case of Data transfer to an extra-UE country or to an international organization.
- obtain, without there being a justifiable delay, the update, the change, the correction of wrong data or the integration of not complete data;
- obtain the deletion or the block of the data or, if possible, the transformation in anonymous form:
 - a) if unlawfully processed;
 - b) if no more necessary in relation of purposes for which they were collected or subsequently processed;
 - c) in case of withdrawal of consent on which the processing is based and in case there is no other legal basis;
 - d) in the event you are opposed to the processing and there are no further legitimate reasons for continuing to use your data;
 - e) in the event it is imposed by law;
 - f) in the event they pertain to minors.

Data Controller, namely N.G. Samet, can refuse to delete your data in case of:

- a) exercise of the right to freedom of expression and information;
- b) fulfillment of a legal obligation, performance of a task performed in the public interest or exercise of public authority;
- c) reasons of public sanitary interest;
- d) archiving in the public interest, scientific or historical research or for statistical purposes;
- e) ascertainment, exercise or defence of a right in judicial seat.

You can obtain the processing limitation in case of:

- a) contestation of the accuracy of personal data, if you did not prefer to request the modification, the updating or the correction;
- b) unlawful processing by the Data Controller, ie N.G. SAMET, to prevent its cancellation;
- c) exercise of your rights in judicial seat;
- d) verifying of the possible prevalence of Data Controller legitimate reasons compared to those of the interest party.

You can also:

- receive, if processing is carried out automatically, without impediments and in a structured and legible format, your personal data that you gave us prior consent or by contract to forward them to another Data Controller, or – if technically possible – obtain the direct transmission by the Data Controller to another Data Controller;
- oppose at any moment, totally or in part the processing of your personal data:
 - a) for legitimate and prevailing reasons, connected to your particular situation,;
 - b) if they are used for the purpose of marketing and/or profiling if carried out (for example, you can oppose the sending of advertising material or the carrying out of market research or commercial communication through automated call systems without the intervention of an operator, through e-mail and traditional marketing methods as telephone and paper mail).

For all these mentioned above cases, if necessary, N.G. Samet will inform the third parties to whom your personal data are communicated of the possible exercise of rights by you, except for particular cases (for example if this fulfillment proves impossible or involve a use of means manifestly disproportionate to the protected right).

9. Method of exercising of the rights

You can always modify and revoke provided consent and exercise your rights by sending a request to N.G. Samet Srls (privacy.ngsamet@sametsrl.it).

Finally, for the processing referred to in this Privacy Policy, you have the right to propose a claim to the Guarantor for the Protection of Personal Data (www.garanteprivacy.it).

10. Data Controller and Data Protection Officer

Data controller of your personal data is N.G. SAMET SRLS, situated in viale Giacomo Leopardi 3 Livorno (Italy).

This Privacy Policy will be subject to change. For any update, we invite you to consult our website (www.sametsrl.it – “N.G. Samet” page).